



Temporary, Replacement Operator (PARKS) (Job # 2024-046-IE)

Department:	Community Services
Status:	Full Time, Temporary (Up to 36 months)
Date Posted:	April 26, 2024
Date Closing:	May 3, 2024, 4:30 p.m.
Number of Positions:	1
Scheduled Hours/Shifts:	40 hours per week; rotating shifts incl. weekends and statutory holidays
Salary:	\$28.545 per hour - \$31.031 per hour
Flexible Working Arrangement:	Unavailable

WHY Stouffville:

Working for the Town of Stouffville means being a part of a tight-knit workforce, where we foster a sense of belonging. The Town is dedicated to supporting employees by offering competitive wages, opportunity to participate in OMERS pension plan, complementary gym membership and access to our employee discount program.

The Parks Laborers Team is a close-knit, hard-working group, within our Community Service department, who take pride and accountability in their work throughout our Town facilities. This dynamic group works with Programs and user groups to ensure a positive experience for anyone utilizing our buildings. The successful candidates would need to work well with existing full-time staff, be able to oversee part time staff and be willing to go above and beyond for user groups to play a key role in allowing them to achieve their goals and deliver services to participants.

We are committed to being an equal opportunity employer, supportive of an inclusive, barrier-free recruitment and selection process and as we grow, it's important that our workforce reflect the citizens we serve. At the Town, we respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

Position Purpose:

This position is responsible for parks maintenance related to sports fields, trails and open spaces. Duties will include ensuring efficient plant operation and building cleanliness, ice-making/resurfacing, water testing and quality assurance, equipment inspection, maintenance and minor repair, supplies replenishment, permit set-up and clean-up, complaints investigation and resolution, request follow-up and associated customer service liaison including ensuring orderly conduct of patrons, daily log and record-keeping, turf/sports field maintenance, furniture/equipment inspection, and/or other parks and facilities operations, as assigned. Regular responsibilities will also include janitorial and maintenance duties, including cleaning floors, walls, showers, change rooms, washrooms, fixtures, furniture and other building amenities, as well as walkway sweeping, snow removal and general grounds maintenance. Required to work with other parks and facilities staff to ensure supply replenishment, daily log and record-keeping related to daily duties, and effective delivery of all parks and facilities services in a timely manner. Working with other Town staff to assist with special event, festival and tournament set-up, maintenance and take down, investigate complaints and follow up with customers and ensure proper conduct of patrons in parks and facility space as applicable. This position will include working a variety of shifts on a rotation basis including early morning, evening and/or weekends.

Qualifications and Requirements:

- Grade 12 Diploma including demonstrated written and verbal literacy (including mathematical literacy).
- Ontario Class "G" Driver's license in good standing (AZ Driver's license is an asset).



- Current First Aid/CPR certification is preferred.
- Class “B” Operating Engineers Certificate, Certified Pool Operator Certificate or Parks Maintenance related certification is an asset.
- A minimum of two (2) years of related and diverse experience in a parks, pools and arena-related work environment.
- Strong communication/customer service skills as well as good organizational and problem-solving ability.
- Demonstrated experience in parks, arenas, swimming pool plant and building operations, with ability to operate ice-resurfacing equipment (Zamboni or Olympia), pool cleaning equipment, parks equipment and other related tools and equipment.
- Working knowledge of refrigerator operations, HVAC plant, pool filtration systems, ice-making and flooding methods, water quality testing and balancing techniques, janitorial/cleaning tasks, sports field and open space maintenance demonstrating sound safety practices.
- Basic computer literacy, including Microsoft Office (Word, Outlook, electronic record keeping software and work order request systems), with ability to operate handheld computers, tablets and electronic communication devices.
- Ability to work in all weather conditions and to work extended hours outside of regular working hours including weekends and statutory holidays, as well as flexible hours and shift work including “on-call” on a rotating schedule.

How to apply:

Please forward your resume in confidence by **May 3rd, 2024, at 4:30 p.m.**, identifying **Job # 2024-046-IE** in the subject line to hr@townofws.ca.

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.