

Camp Supervisor – March Break 2025 (19 on the Park/Library) **(Job # 2024-087-IE)**

Department:	Community Services
Status:	Full Time, Temporary
Date Posted:	December 12, 2024
Date Closing:	December 26, 2024, 4:00 p.m.
Number of Positions:	1
Scheduled Hours/Shifts:	Up to 40 hours per week
Salary:	\$19.47 - \$21.90 an hour (2025 rates)

Working for the Town of Stouffville means being a part of one of HRD Canada's Best Places to Work. Here, we foster a sense of belonging as a tightknit workforce. The Town is dedicated to supporting employees by offering competitive wages, opportunity to participate in OMERS pension plan and access to our employee discount program.

Those joining the Heritage, Events & Theatre Operations team will work with a team of dedicated professionals in their field. This opportunity will allow you to learn about the different aspects of the work that we do in theatres and the library. Work on developing new and exciting programs while improving current programming to foster a fun camp experience for children aged 6-12.

We are committed to being an equal opportunity employer, supportive of an inclusive, barrier-free recruitment and selection process and as we grow, it's important that our workforce reflect the citizens we serve. At the Town, we respect, encourage, and celebrate our diversity. If contacted for an employment opportunity, please advise if you require accommodation.

Position Purpose:

The Community Services Commission is now accepting applications for a Camp Supervisor for our March Break 2025 camp week (March 10-14, 2025). The Camp Supervisor is responsible for the day-to-day coordination, design, delivery, and monitoring/evaluation of day camp programs, including program planning and program delivery, as well as ensuring a safe environment. Also responsible for materials and equipment recommendation, and associated parent liaison and staff supervision duties. This position will report to the Theatre Operations & Rental Coordinator. Training for all camp staff will occur prior to the start of the Camp(s).

Qualifications:

- Minimum 17 years of age by the first day of the camp session
- Ability to organize daily camp activities to ensure programming is meeting campers needs
- Acts as a role model by fostering a positive learning environment where team members feel included and motivated to work as a team.
- Experience working with children in a camp or recreational program setting an asset
- Experience working in a camp environment
- Strong administrative, organization and problem-solving skills
- Experience working with special needs and preschoolers is an asset
- Coaching or leadership experience in tennis, hockey, basketball, soccer and other sports an asset for Sports Camps
- High Five Principles of Healthy Child Development certification required (or ability to obtain).
- Standard First Aid, CPR "C" certification required (or ability to obtain).
- Vulnerable sector screening is required



- Post-secondary education or training as related to the position is desirable
- A G-Class valid driver's license with access to a vehicle an asset

How to apply:

Please forward your resume in confidence by **December 26, 2024 at 4:00 p.m.**, identifying **Job # 2024-087-IE** in the subject line to hr@townofws.ca.

Please save your resume in PDF version and save the document in the following format: *Full name, Position Title*.

We thank all applicants for their interest in this position, however, only those applicants selected for an interview will be contacted.