

Friday, August 7<sup>th</sup>, 4-10pm | Saturday, August 8<sup>th</sup>, 12-10pm | Sunday, August 9<sup>th</sup>, 12-7pm

<b>Vendor Name</b>			
<b>Contact Person Name</b>			
<b>Full Mailing Address</b>			
<b>Phone</b>		<b>E-mail</b>	
<b>Website</b>		<b>How did you hear about the event?</b>	
<b>Event Set Up Details</b> Length of Booth/Truck in ft.			
<p><b>Please list the product(s) you will be selling at the event:</b>  <i>Note - there is NO EXCLUSIVITY. Multiple vendors may sell the same product. Our best efforts will be made to distance similar products from each other, but this is not guaranteed.</i></p>			
<b>Soft Drinks</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Bottled Water</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Vegetarian Options</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Vegan Options</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Halal Options</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Kosher Options</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>Gluten Free Options</b> <input type="checkbox"/> YES <input type="checkbox"/> NO	<b>Payment Types Accepted</b> <input type="checkbox"/> CASH <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> AMEX <input type="checkbox"/> Apple Pay		
<b>BUILD YOUR VENDOR FEE - all fees include applicable taxes and are for all 3 days of the event</b> <b>BASE FEE: \$960.50 (Including HST)</b>			
<b>Water Hook Up *Add \$56.50 to base fee incl. tax</b> <i>*Reminder, water is not potable.</i> <i>*There will be additional requirements to be met before a contract is issued. We will follow up with you</i>		<b>Select:</b> <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/> <b>\$56.50</b>	
<b>Ice Request *Add \$12.50 per bag including HST to the base fee.</b> Bags will be kept in Town freezer until needed. You will only be provided with the number of bags requested. <b>No additional orders can be made at the event.</b>		<b>Number of 12kg Bags:</b> add \$12.50 per bag to the base fee.	
<b>Hydro Requirements</b> Are you requesting power hook-up? <input type="checkbox"/> YES <input type="checkbox"/> NO  If yes, please indicate your requirements: <input type="checkbox"/> 15A - \$22.60 <input type="checkbox"/> 30A - \$56.50 <input type="checkbox"/> 20A - \$22.60 <input type="checkbox"/> 50A - \$56.50  Twist Lock: <input type="checkbox"/> YES <input type="checkbox"/> NO			
<b>If you arrive on-site with different requirements than indicated above, power hook-up is not guaranteed.</b>			

If you are requesting a power hook-up that cannot be accommodated, are you willing to run off your own generator?

YES

NO

**Please Note.** If requesting a power hook-up, you must bring your own power cords to be connected.

The cords must be:

- CSA or ULC approved
- Rated for outdoor use
- Approved for the voltage and amperage required by the electrical device
- Used in the approved manner in accordance with the device, and provincial safety standards
- Minimum 100ft length cord recommended

Please be advised that power cords cannot be provided to you on-site. If your cord does not reach the electrical panel, we will not be able to accommodate the hook-up. If you're not sure of the required cord length, please confirm with the event organizer prior to the event.

Vendors bringing their own generator must advise the Town and obtain/schedule their own ESA (Electrical Safety Authority) inspection. **ESA inspection/approval is required if the generator exceeds 30 amps. It is the vendor's responsibility to ensure compliance.**

VENDORS WILL BE PLACED BASED ON THEIR HYDRO AND WATER NEEDS AND AT THE DISCRETION OF THE EVENT ORGANIZERS. LOCATION PREFERENCES WILL NOT BE OFFERED BUT PAST LOCATION PLACEMENTS WILL BE TAKEN INTO CONSIDERATION.

All applications will be reviewed by the Town – submitting an application does not guarantee acceptance. Upon acceptance, vendors will receive a Contract and Waiver. The contract will outline the final vendor fee based on the selections made on page 1 of the application. The Contract and Waiver, must be signed and returned along with a Certificate of Insurance as outlined in the contract.

Please note the following insurance requirements:

**Proof of \$5 million Commercial General Liability coverage (including public liability, bodily liability, food products liability and property damage) per occurrence and in the general aggregate, \$2 million Non-Owned Auto, \$2 million Employer's Liability, and \$5 million Vendor's Auto MUST be provided with the "The Corporation of the Town of Whitchurch-Stouffville" listed as an "additional insured".**

Upon receipt of the signed Contract and Waiver, payment will be due.  
Spaces will not be reserved until all required paperwork and payment are received.

Vendors must be open for business at all times during the event:

**Friday, August 7<sup>th</sup>, 4-10pm  
Saturday, August 8<sup>th</sup>, 12-10pm  
Sunday, August 9<sup>th</sup>, 12-7pm**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_